

Guideline for Applying Group Membership of Hong Kong Paralympic
Committee & Sports Association for the Physically Disabled
(HKPC&SAPD)

- 1 Eligibility
 - 1.1 Local special schools which provide education to physically disabled persons
 - 1.2 Local organizations and institutions which provide rehabilitation, recreation and sport activities to physically disabled persons
 - 1.3 Registered under the Societies or Companies Ordinance

- 2 Procedure
 - 2.1 The membership application form can be download in HKPC&SAPD website (www.hkparalympic.org) or acquired in the HKPC&SAPD Secretariat office*
 - 2.2 The membership application form should be submitted with the following documents and a crossed cheque to the HKPC&SAPD Secretariat:
 - 2.2.1 A crossed cheque made payable to “ Hong Kong Paralympic Committee & Sports Association for the Physically Disabled”
 - 2.2.2 A constitution/ M&A of the organization
 - 2.2.3 A recent annual report
 - 2.2.4 A recent annual audited account
 - 2.2.5 A copy of valid Business Registration Certificate or Registration of a Society
 - 2.2.6 A envelope states with the return mail address and sticks with sufficient postage
 - 2.3 After receiving the application, the HKPC&SAPD Secretariat will process and submit to the Executive Committee for assessment. In general case, the result of application will be formally notified in 60 days.

*Secretariat Office Hour: Opening on Mon-Fri. 9:00am to 7:00pm. Closing on Sat, Sun and Public Holidays

香港殘疾人奧委會暨傷殘人士體育協會(香港殘奧會)
團體會員申請指引

1 申請資格

- 1.1 提供教育予肢體殘疾人士的本地特殊學校
- 1.2 提供復康、康樂和體育活動予肢體殘疾人士的本地機構及團體
- 1.3 為香港合法註冊之社團、公司或機構

2 程序

- 2.1 表格可於香港殘奧會網站 (www.hkparalympic.org) 下載或到香港殘奧會秘書處*索取
- 2.2 填妥表格並連同以下文件及支票提交到本會秘書處:
 - 2.2.1 劃線支票一張，抬頭「香港殘疾人奧委會暨傷殘人士體育協會」
 - 2.2.2 組織會章一份
 - 2.2.3 最近期年報一份
 - 2.2.4 最近年度核數報告一份
 - 2.2.5 商業登記證或社團註冊證副本一份
 - 2.2.6 註有回郵地址及貼上足夠郵費信封一個
- 2.3 香港殘奧會秘書處收到申請後，將提交予執行委員會審批。一般情況下，於 60 天完成審批，結果將以書面通知申請團體

*秘書處辦公時間: 星期一至五 上午 9 時至下午 7 時, 星期六、日及公眾假期休息。